

## COAR Working Group 3: Repository and Repository Networks Support & Training Work Plan 2013-2014

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### Objective

Support regional and national repository initiatives; promote the repository manager profession.

### Why?

- Facilitating the emergence of “new” profession repository manager
- Fostering the exchange of ideas and expertise
- Sharing experiences and best practices within the repository community

### Benefits for COAR members

- A global forum for the exchange of information and experiences
- Knowledge sharing through peer-to-peer learning and information exchange
- Community of professionals

## Activities in 2010-2012

**Useful reading for repository managers on operational issues required to install, implement and deploy open repositories** (technical: software selection and installation, technologies, metadata, interoperability; organisational: staffing, business requirements and incentives; copyright clearance and digital rights management; repository management: policies, workflows, archiving and preservation; advocacy: advocating to different stakeholders, introducing open access (OA) policies and mandates): <http://www.coar-repositories.org/working-groups/repository-and-repository-networks-support-and-training/resources/>

**A list of national helpdesks:** resources from 44 countries are currently included on the website: <http://www.coar-repositories.org/working-groups/repository-and-repository-networks-support-and-training/helpdesks/>

**Training Materials for repository managers**, topics include [Introduction](#); [Setting up OA repositories](#); [Running OA repositories](#); [Copyright clearance and digital rights management](#); [Advocacy: advocating to different stakeholders, introducing OA policies and mandates](#); [Research data management and repositories](#); [Interoperability](#); and [National overviews](#): <http://www.coar-repositories.org/working-groups/repository-and-repository-networks-support-and-training/training-materials/>

**Support service for COAR members (helpdesk and expert consultations):** If you need consultation or advice on repository development and management please email to [helpdesk@coar-repositories.org](mailto:helpdesk@coar-repositories.org). Please provide as much information as you can about the type of institution and repository you work for and as much details as possible about the issue or question you would like to discuss. The helpdesk service operates on a good will basis and is free of charge.

**COAR Training:** <http://www.coar-repositories.org/working-groups/repository-and-repository-networks-support-and-training/training/>

- Towards repository interoperability – COAR webinar, December 4, 2012: <http://www.coar-repositories.org/news/towards-repository-interoperability-coar-webinar/>;
- Capacity building for OA repository administrators and managers: EIFL-KIT-COAR online workshop, July 27, 2011: <http://www.eifl.net/news/capacity-building-oa-repository-administrator/>;

**Translations:** Paola Bongiovani (MinCYT Argentina) translated the OA Policy Kit into Spanish produced by RCAAP (Portugal OA Scientific Repository) that contains valuable information and resources for the development

and implementation of OA policies at funding agencies and universities:  
<http://bit.ly/yfYoXz>.

## Action Plan for 2013-2014

**1. COAR Training events:** a series of online and on-site workshops to foster the exchange of ideas and expertise and to share experiences and best practices within the repository community. The workshops will address sustainable practices for populating repositories and other topics suggested by COAR members.

**2. Repository staff and skills:** COAR plans to compile a document describing repository staff and skills set (based on [Institutional Repositories: Staff and Skills Set](#) by Mary Robinson, University of Nottingham (2009), [Repository management: an emerging profession in the information sector](#) by Jackie Wickham and RSP's [Repository Staff and Skills](#) and [Institutional Repositories: Staff and Skills Set](#)).

**3. COAR database of repository experts:** COAR plans to encourage members to create their expert profiles at COAR website. This database will help COAR to run a helpdesk and provide consultations to COAR members.

**4. Exploring possibilities to launch a certified COAR training course for Latin America** in partnership with LA REFERENCIA – Red Federada de Repositorios Institucionales de Publicaciones Científicas (<http://lareferencia.redclara.net>).

**5. Facilitating translation of training materials:** securing permissions and hosting translated materials upon requests.

**6. New tools and materials from COAR members:** sharing good practice stories and case studies, position papers, expert reports, repository-related tips and tricks from COAR members.

## Outcomes

- A pool of training materials created
- Training events are organised
- A pool of experts created
- Mentoring service is set up
- The best practice case studies are collected and shared

## Success

- A data-bank of expertise and best practice
- Practical support to the members
- Successful training programmes